

KIRKLEES COUNCIL

FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

4 JANUARY 2017 - 30 JUNE 2017

NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

The Forward Plan contains key decisions that the Council expects to make over the next four months and also includes those decisions including decisions to be taken in private. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Officers, where appropriate, under delegated powers.

Key decisions are executive decisions which are likely to:

- result in the Authority incurring expenditure or making savings over £250,000 per annum, or
- have a significant effect on communities living or working in an area comprising one or more wards

A decision notice for each decision made by the Cabinet is published within 3 working days of it having been made. This is open for public inspection on the Council's website and at Civic Centre 3, High Street, Huddersfield.

Copies of the Plan are available on the Council's website www.kirklees.gov.uk. A copy of the Plan is also available for public inspection at the Civic Centre 3, High Street, Huddersfield during normal office hours.

If you have any questions about the Forward Plan, please contact the Governance and Democratic Engagement Manager, telephone 01484 221000, e-mail: scrutiny.governance@kirklees.gov.uk.

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Cabinet Comprises:

Leader of the Council – Cllr David Sheard
Deputy Leader of the Council – Cllr Shabir Pandor
Economy, Skills, Transportation and Planning – Cllr Peter McBride
Housing and Enforcement Management – Cllr Naheed Mather
Other Place: Highways and Neighbourhoods – Cllr Musarrat Khan
Family Support and Child Protection – Cllr Erin Hill
Adults, Health and Activity to Improve Health – Cllr Viv Kendrick
Community Cohesion and Schools – Cllr Masood Ahmed
Asset Strategy, Resources and Creative Kirklees (Arts) – Cllr Graham Turner

Full **Council** comprises all 69 Members of the Council as follows:

Ahmed, M	Hall D	Marchington A	Sims K
Akhtar M	Hall S	Mather N	Smaje E
Allison K	Hill E	McBride P	Smith R
Armer B	Holmes L	McGuin B	Sokhal M
Asif G	Holroyd-Doveton E	O'Donovan D	Stewart-Turner J
Bellamy D	Homewood J	O'Neill M	Stubley A
Bolt M	Hughes J	Palfreeman A	Taylor J
Burke C	Hussain M	Pandor S	Taylor K
Calvert J	Iredale C	Patrick N	Turner G
Cooper A	Kane P	Pattison C	Turner N
Dad N	Kaushik M R	Pervaiz M	Ullah S
Dodds J	Kendrick V	Pinnock A	Walker R
Eastwood R	Khan M	Pinnock A U	Watson M
Fadia F	Lawson J	Pinnock K	Wilkinson L
Firth D	Lees-Hamilton V	Richards H	Wilson G
Firth E	Light R	Sarwar M	
Grainger-Mead L	Lowe G	Scott C	
Greaves C	Lyons T	Sheard D	

Key Decision/Private Report and Brief Description	Decision Taker and Expected Date of Decision	Contact Officer	Date First included in the Plan
COMMUNITY COHESION AND SCHOOLS			
<p>Outcomes of the statutory consultation on proposals to bring together Honley CE (VC) Infant and Nursery School and Honley CE (VC) Junior School to form a single Church of England voluntary controlled primary school for pupils aged 3-11 years</p> <p>The report details the outcomes from the statutory consultation about proposals to bring together Honley CE (VC) Infant and Nursery School and Honley CE (VC) Junior School to form a single Church of England voluntary controlled primary school for pupils aged 3 -11 years from 1st May 2017. The report seeks a decision on the way forward in light of the information received.</p>	Cabinet 17 January 2017	Jo-Anne Sanders, Acting Assistant Director for Learning & Skills jo-anne.sanders@kirklees.gov.uk	December 2016
<p>Integrated Community Safety- Economic Resilience / Quality of Life</p> <p>This report will set out proposals and recommendations regarding the future role of an Integrated Community Safety function using a digital by design approach. This</p>	Cabinet 31 January 2017	Carol Gilchrist, Head of Safe and Cohesive Communities carol.gilchrist@kirklees.gov.uk, Will Acornley, Head of Environment and Green space will.acornley@kirklees.gov.yj	September 2016

<p>will include the focus, approach and resources needed to achieve the objectives and outcomes set out. This is specifically in relation to providing an area based service to customers using Intelligence & evidence to find ways of tackling problems.</p>			
<p>Annual Consultation on Admission Arrangements for Kirklees Community and Voluntary Controlled Schools in 2018/19</p> <ul style="list-style-type: none"> • Annual consultation on Kirklees Co-ordinated Admission Arrangements 2018/19 • Kirklees Admission Arrangements for In-year Admissions 2018/19 <p>Kirklees Local Authority is required by law to produce Schemes to fulfil its role in co-ordinating the admission of children to the first year of all schools in Kirklees. The Schemes cover the admission of rising five year olds and admission to the first year of junior, middle and secondary schools. Members are requested to:</p> <ul style="list-style-type: none"> • Approve the schemes for co-ordinated admissions • Approve the proposed admission arrangements for all Kirklees Community and Voluntary Controlled schools • Approve the proposed scheme for the process for the administration for in-year admissions for Community and Voluntary Controlled schools for 2018/19 	<p>Cabinet 07 February 2017</p>	<p>Jo-Anne Sanders, Acting Assistant Director for Learning & Skills jo-anne.sanders@kirklees.gov.uk</p>	<p>October 2016</p>
<p>Primary Pupil Places in the Huddersfield North Area</p>	<p>Cabinet 07 February 2017</p>	<p>Jo-Anne Sanders, Acting Assistant Director for Learning & Skills jo-</p>	<p>April 2015</p>

<p>This report will provide information in relation to the Council's duty to provide sufficient primary school places to meet basic need and outline proposals for the Huddersfield North area.</p>		<p>anne.sanders@kirklees.gov.uk</p>	
<p>Schools and Settings Formal Partnership Approach</p> <p>The report outlines the core responsibilities as a LA, as defined in the White Paper, and will propose to seek Cabinet approval to carry out engagement, consultation and collaboration with schools and other stakeholders, to set high aspirations for children and young people's outcomes and strategically shape the future education system locally.</p>	<p>Cabinet 07 February 2017</p>	<p>Jo-Anne Sanders, Acting Assistant Director for Learning & Skills jo-anne.sanders@kirklees.gov.uk</p>	<p>May 2016</p>
ECONOMY, SKILLS, TRANSPORTATION AND PLANNING			
<p>Economic Resilience - Community Learning Works Business Plan</p> <p>For Cabinet to consider plans to implement a community learning approach supporting vulnerable residents to participate in learning programmes. These programmes will enable individuals and groups to acquire skills and knowledge to improve their circumstances and those of their communities.</p>	<p>Cabinet 17 January 2017</p>	<p>Martin Green, Deputy Assistant Director - Learning & Skills martin.green@kirklees.gov.uk</p>	<p>December 2016</p>
<p>Pioneer House, and Land at Bradford Road</p>	<p>Cabinet 17 January</p>	<p>Andrew Jackson, Principal Project</p>	<p>December</p>

<p>Dewsbury</p> <p>The report will update Cabinet on proposals for the development of Pioneer House, Dewsbury including proposed contractual arrangements between the Council and Kirklees College.</p>	2017	Manager	r 2016
HOUSING AND ENFORCEMENT MANAGEMENT			
<p>Commissioned Enforcement Partnership</p> <p>12 month trial to explore commissioning of low level environmental enforcement</p>	Cabinet 17 January 2017	Rob Dalby rob.dalby@kirklees.gov.uk	December 2016
<p>Private Sector Housing Assistance Policy</p> <p>The report deals with the submission to Cabinet of the updated Private Sector Housing Assistance policy. Local authorities are required to set out in policy, how it deals with housing in the private sector, including home adaptations, principally through Disabled Facilities Grants. Kirklees Council's policy was approved by Cabinet in 2004 and since then, there have been a number of changes which the updated policy seeks to take account of.</p>	Cabinet 17 January 2017	Karen Oates, Commissioning Manager (Access to Housing) karen.oates@kirklees.gov.uk	November 2016

OTHER PLACE: HIGHWAYS AND NEIGHBOURHOODS			
<p>Garden Waste Collection Service</p> <p>A feasibility study outlining options available to offer Kirklees residents a chargeable garden waste collection service.</p>	<p>Cabinet 17 January 2017</p>	<p>Will Acornley, Head of Environment and Green space will.acornley@kirklees.gov.yj</p>	<p>November 2016</p>
<p>Highways Capital Plan 2016/17</p> <p>Cabinet will be asked to consider a revision of the detailed programme of works forming the Highways Capital Plan for 2016/17</p>	<p>Cabinet 17 January 2017</p>	<p>Graham Mallory graham.mallory@kirklees.gov.uk</p>	<p>September 2016</p>
<p>Trade Waste Policy Review</p> <p>The review of trade waste charging policy, including places of worship and third sector organisations.</p>	<p>Cabinet 17 January 2017</p>	<p>Will Acornley, Head of Environment and Green space will.acornley@kirklees.gov.yj</p>	<p>November 2016</p>
<p>Transport Services - Capital Investment Vehicle Replacement Programme 2017/18 - 1 Year</p> <p>Cabinet will be asked to approve the purchase of essential replacement vehicles.</p>	<p>Cabinet 07 February 2017</p>	<p>Mick Farmer, Integrated Transport Manager mick.farmer@kirklees.gov.uk</p>	<p>January 2017</p>

FAMILY SUPPORT & CHILD PROTECTION			
<p>Proposal for Early Help for Children, Young People & Families</p> <p>Report to seek approval for the proposed future model of early help services.</p>	Cabinet 17 January 2017	Sue Richards, Assistant Director for Early Intervention and Prevention sue.richards@kirklees.gov.uk	December 2016
<p>Proposals for the future of the Young People's Activity Team (YPAT) in the context of the medium term financial plan</p> <p>The purpose of this report is to provide an update for Cabinet members following the engagement exercise and to propose options for consideration.</p>	Cabinet 17 January 2017	Michelle Cross, Head of Service (All Age Disability) michelle.cross@kirklees.gov.uk	December 2016
ADULTS, HEALTH AND ACTIVITY TO IMPROVE HEALTH			
<p>Proposals for the implementation of a revised Adult Social Care Charging Policy and Deferred Payment Arrangement Policy</p> <p>Following a period of consultation and taking into consideration all comments received, the report will provide recommendations and seek approval to adopt a revised Adult Social Care Charging Policy and Deferred Payment Arrangement Policy and to agree appropriate</p>	Cabinet 17 January 2017	Damian Crowther damian.crowther@kirklees.gov.uk	December 2016

fees and charges.			
<p>Implementing the Kirklees Joint Strategy for Older People's Care Homes</p> <p>For Cabinet to consider proposals to implement actions within the Kirklees Joint Strategy for Older People's Care Homes regarding the provision of dementia beds, in particular dementia home beds</p>	Cabinet 07 February 2017	Keith Smith, Assistant Director - Commissioning and Health Partnerships keith.smith@kirklees.gov.uk	August 2016
STRATEGY AND STRATEGIC RESOURCES, NEW COUNCIL AND REGIONAL ISSUES			
ASSET STRATEGY, RESOURCES AND CREATIVE KIRKLEES (ARTS)			
<p>Calculation of the Council Tax Base 2017/18</p> <p>Report as part of annual budget process, 2017/18, changes to take account of welfare reforms and universal credit changes and a separate consultation is to be undertaken for CTR.</p>	Cabinet 17 January 2017	Steve Bird steve.bird@kirklees.gov.uk	May 2016
<p>Disposal of Land and Property Assets</p> <p>The purpose of the report is to advise Cabinet of the proposed disposal of land and property assets and seek approval to dispose of assets, on terms to be approved by the Assistant Director, Place, in accordance with the</p>	Cabinet 17 January 2017	Joe Tingle joe.tingle@kirklees.gov.uk	December 2016

approved delegation scheme.			
<p>Investment in Transformation</p> <p>To provide members with the approach being taken to explore, design & implement service transformation & to approve the additional revenue expenditure required to underpin this decision.</p>	Cabinet 17 January 2017	Andrew Brammall, Head of IT and Change andrew.brammall@kirklees.gov.uk	December 2016
<p>Provisional Financial Settlement 2017-18; incorporating future year indicative amounts (multi-year settlement)</p> <p>To update on the Financial settlement & advise on the implications in relation to the Medium Term Financial Plan 2017-21 which feed into the Budget Report</p>	Cabinet 17 January 2017	Eamonn Croston eamonn.croston@kirklees.gov.uk	April 2016
<p>Rent Setting for Housing Revenue Account properties for 2017-18</p> <p>To consider and approve the rent setting policy for 2017-18 in relation to Housing Revenue Account properties</p>	Cabinet 17 January 2017	David Baxter david.baxter@kirklees.gov.uk	April 2016

<p>Council Budget Report 2017-21 incorporating Capital, Treasury Management, General Fund Revenue & Housing Revenue Account</p> <p>To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme & Housing Revenue Account to be set in accordance with agreed treasury management principles</p>	<p>Cabinet 31 January 2017</p>	<p>Eamonn Croston eamonn.croston@kirklees.gov.uk</p>	<p>April 2016</p>
<p>Corporate Financial Monitoring Report – Quarter 3 for 2016/17</p> <p>To consider the third quarter Revenue & Capital monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by Council financial procedure rules.</p>	<p>Cabinet 07 February 2017</p>	<p>Eamonn Croston eamonn.croston@kirklees.gov.uk</p>	<p>April 2016</p>
<p>Outcome of Consultation of Implementation of a Revised Adult Social Care Charging Policy and Recommendations for Implementation'.</p> <p>Report as part of annual budget process, 2017/18, the new charging policy and procedures will cover all aspects of the Care Act 2014 (as amended) case law, regulations and national guidelines, separate</p>	<p>Cabinet 07 February 2017</p>	<p>Steve Bird steve.bird@kirklees.gov.uk</p>	<p>May 2016</p>

consultation is to be undertaken, on policy and charging framework.			
Southgate Huddersfield The report will seek approval for a Draft Development Brief, an assessment of any proposed Council use and proposals for marketing the site for disposal	Cabinet 07 February 2017	Joe Tingle joe.tingle@kirklees.gov.uk, Adele Buckley, Head of Regeneration Environment and Funding adele.buckley@kirklees.gov.uk	January 2017
Update on the Ashbrow Housing site The report will update Cabinet on the Ashbrow Housing site and the outcome of the procurement exercise to appoint a development partner	Cabinet 07 February 2017	Liz Jefferson liz.jefferson@kirklees.gov.uk	January 2017
Council Taxbase and CTR Scheme for 2018 Separate report to look at the CTR scheme and options moving forward, (Universal Credit changes, Universal Credit income, welfare reforms, review of protected groups and other schemes options; a separate consultation is to be undertaken for CTR).	Cabinet 07 March 2017	Valentina Abe councillor.support@kirklees.gov.uk	January 2017
Review of Local Welfare Provision Policy and Credit Union(s) Loan Scheme(s) for Kirklees Residents	Cabinet 07 March 2017	Julian Hobson julian.hobson@kirklees.gov.uk	January 2017

As per title.			
<p>Financial Outturn Report for 2016-17; to include the Revenue, Capital & Housing Revenue Account Outturn Position & Annual Report on Treasury Management</p> <p>To consider & note the financial outturn reports in relation to revenue, capital & treasury management. Make decisions as appropriate based on the finalised financial position</p>	Cabinet 02 May 2017	Eamonn Croston eamonn.croston@kirklees.gov.uk	April 2016
<p>Delegation of Authority for Disposal of Surplus Land and Property</p> <p>A report seeking approval to delegate authority for disposal of surplus land and property</p>	Assistant Director, Physical Resources and Procurement 30 May 2017		April 2015